

Department of Finance

Chad Rinde
Director



County of Sacramento

Divisions

- Auditor-Controller
- Consolidated Utilities Billing & Services
- Investments
- Revenue Recovery
- Tax Collection & Licensing
- Treasury

TRANSIENT OCCUPANCY TAX REGISTRATION

The Sacramento County Transient Occupancy Tax ordinance requires certain additional information beyond that which is collected as part of the General Business License process. Please complete the information requested and return this form to: Report and Account Services – TOT, 700 H Street, Room 1710, Sacramento, CA 95814 or by email to Finance-TOT-UUT@saccounty.gov.

If you have any questions about this form, the Transient Occupancy Tax, the Sacramento Tourism Marketing District Assessment or the Sacramento Tourism Infrastructure District Assessment, please contact staff by phone at 916-874-7844 or by email at Finance-TOT-UUT@saccounty.gov.

1. General Business License No. _____
2. Business Name _____
3. Business Address _____

4. Mailing address for Transient Occupancy Tax/Sacramento Tourism Marketing District Assessment documents (if different).

5. Date current operator started operations _____
6. Person responsible for Transient Occupancy Tax/Sacramento Tourism Marketing District Assessment forms:
 - Name _____
 - Title _____
 - Phone No. _____ Fax No. _____
 - E-Mail _____
7. Additional information required:

No. of Rooms:		Rate:
_____	@	_____
_____	@	_____

Estimated Gross Room Rentals, First Year: _____

Prepared by: _____
(Signature)

(Print Name and Title)