



SACRAMENTO COUNTY
TREASURY OVERSIGHT COMMITTEE
Regular Meeting — Friday, November 18, 2011 / 9:00 a.m.
700 H Street, 4th Floor Large Conference Room
Sacramento, California 95814

MINUTES

PRESENT: Gerardo Castillo, Angelica Hernandez, Aisha Martin-Walton, Jeff Ramos, Stu Robken, Brandon Rose, Julie Valverde, David Villanueva.

ABSENT: Tamara Sanchez.

STAFF: Bryan Celey-Butlin, Ben Lamera, Dave Matuskey, Bernard Santo Domingo.

GUESTS: None.

1. CALL TO ORDER AND INTRODUCTIONS.

Chair Stu Robken called the meeting to order at 9:08 a.m.

2. COMMENTS FROM THE PUBLIC.

There were no comments from the public.

3. APPROVAL OF AUGUST 19, 2011, MEETING MINUTES.

The minutes of the August 19, 2011, meeting were approved as amended on a motion made by Julie Valverde, seconded by David Villanueva, and carried (8-0).

4. DISCUSSION AND ACTION ON THE INTERNAL AUDIT OF NON-POOLED INVESTMENT FUNDS FOR THE QUARTER ENDED SEPTEMBER 30, 2011.

Ben Lamera reported that 14 issues, none of were new, were reviewed and no instances of non-compliance were found.

The Internal Audit Of Non-Pooled Investment Funds For The Quarter ended September 30, 2011, was accepted on a motion made by Jeff Ramos seconded by Angelica Hernandez, and unanimously carried (8-0).

5. STATUS REPORT ON MEMBER POSITIONS.

A. ELECTED MEMBERS.

Julie Valverde noted that Gerardo Castillo was elected to be the Schools and Community College Districts Representative and Brandon Rose was elected to be the Special Districts Representative to the committee and that both terms expire June 30, 2014.

B. APPOINTED MEMBERS.

Julie Valverde noted that Angelica Hernandez was reappointed to her position as the Third District public member and that applications are still being accepted for the Fourth District public member position.

6. DISCUSSION AND ACTION ON THE NON-POOLED FUNDS PORTFOLIO REPORT FOR THE QUARTER ENDED SEPTEMBER 30, 2011.

Bernard Santo Domingo presented the Quarterly Report Of The Non-Pooled Funds Portfolio For The Quarter Ended September 30, 2011.

The Non-Pooled Funds Portfolio Report For The Quarter Ended March 31, 2011, was accepted on a motion made by Aisha Martin-Walton, seconded by Jeff Ramos, and unanimously carried (8-0).

7. DISCUSSION AND ACTION ON THE QUARTERLY REPORT OF THE POOLED INVESTMENT FUND FOR THE QUARTER ENDED SEPTEMBER 30, 2011, AND COMPLIANCE WITH INVESTMENT POLICY.

Bernard Santo Domingo presented the Quarterly Report Of The Pooled Investment Fund For The Quarter Ended September 30, 2011. He stated that the Pooled Investment Fund was in compliance with the investment policy and California Government Code.

Bernard Santo Domingo provided his economic commentary and noted that despite more dissent on the Federal Open Market Committee, it has indicated that there will be no rate hikes for two years and there is additional talk of a third round of quantitative easing. Mr. Santo Domingo expects the pooled fund yield will continue to go down for in the near term.

The Quarterly Report Of The Pooled Investment Fund For The Quarter Ended September 30, 2011, was approved on a motion made by Angelica Hernandez, seconded by Julie Valverde, and unanimously carried (8-0).

8. OVERVIEW OF POOLED INVESTMENT FUND STATISTICS FROM VARIOUS JURISDICTIONS FOR SEPTEMBER 2011.

Bernard Santo Domingo presented the *Investment Fund Statistics Questionnaire Results – September 2011, Comparison of Various County Pooled Investment Funds and LAIF – 12-Month Yield Performance as of September 2011, and Overview of Pooled Investment Fund Statistics from Various Jurisdictions – Comparison of Yields and Average Weighted Maturities from December 31, 2010, to September 30, 2011*

9. DISCUSSION AND ACTION ON SELECTION OF INDEPENDENT AUDITOR FOR THE TREASURY OVERSIGHT COMMITTEE.

Julie Valverde noted that the committee's contract for independent auditing services has expired and that the committee must enter into a new contract. The committee agreed that since Vavrinek, Trine, Day & Co. is the county's current auditor, staff should return to the next committee meeting with a two-year contract with the firm.

The motion to direct staff to negotiate a two-year agreement for independent auditing services with Vavrinek, Trine, Day & Co. was made by David Villanueva, seconded by Angelica Hernandez, and unanimously carried (8-0).

10. DISCUSSION AND ACTION ON REPORT OF COMPLIANCE WITH GOVERNMENT CODE SECTION 27133(C) AND INVESTMENT POLICY REGARDING POLITICAL CONTRIBUTIONS.

Bernard Santo Domingo presented the *Limits on Honoraria, Gifts and Gratuities* report and noted that all members of the committee are in compliance with the California Government Code and the Sacramento County Annual Investment Policy.

The Limits on Honoraria, Gifts and Gratuities report, was approved on a motion made by Julie Valverde, seconded by David Villanueva, and unanimously carried (8-0).

10. PRESENTATION OF UPDATES TO THE TREASURY OVERSIGHT COMMITTEE POLICIES AND PROCEDURES HANDBOOK AND LEGISLATIVE UPDATE.

Dave Matuskey presented the updates to the Treasury Oversight Committee Policies and Procedures Handbook and a legislative update.

11. NEXT MEETING REMINDER.

Chair Stu Robken reminded the committee that the next regular meeting of the Treasury Oversight Committee is scheduled for Friday, February 17, 2012, in the County Administration Center's fourth floor large conference room.

12. ADJOURNMENT.

The meeting was adjourned at 9:43 a.m.

Respectfully submitted:

Approved:

Dave Matuskey
Investment Officer

Stu Robken, Chair
Treasury Oversight Committee

cc: Treasury Oversight Committee Members
Department of Finance Staff